Meeting Minutes  
North Raccoon WMA Formation Meeting  
Wednesday, May 17, 2017  
Lake City

Meeting began at 9:10 am

Welcome and Updates – Jim Patrick
- 208-e agreement has been filed and awaiting approval
- 36 entities have signed the agreement; could be up to 86 entities
- Review of bylaws for North Raccoon River Watershed Management Coalition
- Quorum unmet, so cannot approve the bylaws = total of 12 out of 36 potential entities
- Comments?
  - Coalition misspelled
  - Definition of member should state: SWCD, cities, and counties
    Amendment was changed in 2016 to broaden definition and include lake districts
    (Allen Bonini, IDNR)
- Rescheduling the “official approval of bylaws” meeting – need to reach quorum status
- Need commitment from eligible participants at the meetings to reach quorum
  Participation by call is an option (Allen Bonini, IDNR)

IWA Update – Breanna Shea, IFC
- IWA timeline – hydro assessment and hydrologic sensor network deployment
  - 4 total: one in each Buena Vista, Pocahontas, Calhoun, and Greene
- ACPF tool – mapping of potential BMPs
- Survey highlights:
  - Enough resources to form WMA
  - Watershed meetings have been helpful for engagement and participation
  - WM Coalition will address water quantity and quality concerns
  - Request for more attendance from ag groups, conservation groups, landowners

Overview of Services for Watershed Project Coordinator – Felicia Campbell, IDALS
- Provide training services to project coordinator

Watershed Project Coordinator Update – Cara Elbert, Northwest Iowa Planning
- Environmental assessment completed by contractor; next step is to request release of funds
- Met with supervisors to discuss project coordinator job description – posted opening

Support Services – Allen Bonini, IDNR
- Assist with WMA formation and development of bylaws
- Facilitate hiring committee and hiring of project coordinator
Keri Navratil – volunteered to be point person for North Raccoon Watershed

Q&A and Comments
1. Are we behind on the timeline?
   a. A little behind for hiring project coordinator
   b. Ahead of schedule for WMA formation and planning process
   c. IDNR and other partners can contribute extra support to this watershed to keep this formation process moving along, if needed

2. Could this group hypothetically amend the bylaws at this meeting today so that we have a smaller quorum to meet that allows more organizations to qualify to meet this?
   a. I would hesitate to do this for legal reasons (Allen Bonini)
   b. Approval needs to be done by governing body (SWCD, cities, counties)

3. Room not set up in an engaging way for WMA members
   a. Need board members to be at same table to create discussion about WM Coalition formation; ex) “what makes you interested in joining this organization?”

4. If nine of us are not enough for a quorum, then why are we still meeting?
   a. Two attendees/board members chimed in that they think it is positive to get to know each other and engage in discussion still

5. Is this going to be an ongoing issue that our quorum will not be met?
   a. Any eligible person (SWCD, city, county) can serve as a proxy for their designated board member

10 AM: Rearranged tables for the 12 present board members to meet and introductions

List of signatories

<table>
<thead>
<tr>
<th>Counties</th>
<th>Cities</th>
<th>SWCDs</th>
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<tbody>
<tr>
<td>3. Calhoun County</td>
<td>15. City of Lake City</td>
<td>16. City of Lakeside</td>
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<td>4. Carroll County</td>
<td>17. City of Lake View</td>
<td>18. City of Laurens</td>
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<td>5. Dallas County</td>
<td>19. City of Lidderdale</td>
<td>20. City of Lohrville</td>
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<td>7. Pocahontas County</td>
<td>23. City of Perry</td>
<td>24. City of Storm Lake</td>
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<td>9. Sac County</td>
<td></td>
<td>27. Buena Vista SWCD</td>
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<td>10. Webster County</td>
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<td>28. Carroll SWCD</td>
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<td>29. Dallas SWCD</td>
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<td>30. Greene SWCD</td>
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<td></td>
<td>31. Madison SWCD</td>
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<td>32. Pocahontas SWCD</td>
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<td>33. Polk SWCD</td>
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<td></td>
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<td>34. Sac SWCD</td>
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<td></td>
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<td>35. Webster SWCD</td>
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All counties participating except:
- Clay County (in process of joining)
- Palo Alto County (low interest in joining due to minimal land in the watershed boundaries)
- Madison County (low interest in joining due to minimal land in the watershed boundaries)

Side note: Dallas County expressed interest activating Middle Raccoon WMA again

Further review and discussion of bylaws document
*Send Kari any modifications by May 26, 2017
Send next version to WMA entities by June 12, 2017

Q: Where does it say in here that majority of members need to be present?
A: Top of page 2 – E QUORUM

Q: What percentage of the IWA grant is coming to WMA?
A: Storm Lake is getting a big portion for improvements in urban area
A: Buena Vista County is receiving funding for administrative purposes (fiscal agent)

Quorum definition should be stated in section of Article VII – Meetings

Noted that Item B under Article VIII – Voting allows for simple majority/quorum to vote and pass a measure submitted at WMA meeting with no type of entity requirement

Informative Session
Q: If other cities and counties are not receiving any funding through this grant then why should we continue to participate/attend these meetings?
A: A watershed plan will list areas throughout watershed where there needs to be improvement – this will help secure future funding

If we get a quorum or full participation from WMA at next meeting then it may be helpful for IDNR to explain the whole IWA process and a sustainable WMA needs

Valuable to understand why entities are present and engaged in WMA, why other entities are not present, what is to come during IWA and post-IWA, including hiring project coordinator, forming committees, and watershed planning proposal

Noted that asking why SWCD, cities, and counties are attending may discourage engagement due to only exploring the opportunities and seeking out future opportunities that may arise

IDNR, IFC, and Keri Navratil will help move the WMA formation process forward

Meeting adjourned at 10:55 am

Next meeting: Wednesday, June 28, 2017 in Lake City (time and room TBD)
<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
<th>Mailing Address</th>
<th>Email</th>
<th>Organization</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>1203 21st St. N.</td>
<td>712-739-7856</td>
<td>720 Folsom St. Lincoln, NE 68507</td>
<td>712-245-7100</td>
<td>Cobalt, Inc.</td>
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Wednesday, May 17, 2017, 9 am at Lake City Community Building

NORTH RACCOON WMA PLANNING MEETING SIGN-IN SHEET

IAOWA WATERSHED APPROACH

North Raccoon WMA Members
Wednesday, May 17, 2017, 9 am at Lake City Community Building

NORTH RACCOON WMRA PLANNING MEETING SIGN-IN SHEET

IOWA WATERSHED APPROACH

Public Meeting Attendance

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<tbody>
<tr>
<td>Alice Johnson</td>
<td>Iowa Waterways</td>
<td>123 Main St, Council Bluffs, IA 51501</td>
<td><a href="mailto:alicejohnson@iowawaterways.org">alicejohnson@iowawaterways.org</a></td>
<td>515-123-4567</td>
</tr>
<tr>
<td>Bob St. George</td>
<td>WMA Planning Meeting Sign-In Sheet</td>
<td>456 Elm Ave, Des Moines, IA 50309</td>
<td><a href="mailto:bob.stgeorge@iowawaterways.org">bob.stgeorge@iowawaterways.org</a></td>
<td>515-789-0123</td>
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North Raccoon WMA Planning Meeting Sign-In Sheet